

**LAWRENCE PARKS AND RECREATION DEPARTMENT**  
**Coed Kickball League Constitution and By-Laws**

I. OBJECTIVE:

- A. To provide an opportunity for interested men and women to play kickball in an organized manner.
1. This program is designed with recreation in mind, stressing fair play and sportsmanship and giving adequate time and place to pursue kickball as a leisure activity.

II. MANAGEMENT AND AUTHORITY:

- A. The general management of this league shall be vested with the Adult Sports Supervisor and final authority with the Lawrence Parks and Recreation Department.

III. SPORTS SUPERVISOR:

- A. The Sports Supervisor shall be an employee of Lawrence Parks and Recreation Department.

IV. PLAYER ELIGIBILITY AND TEAM ROSTERS:

- A. **Rosters** must be completed and received by the Sports Department before the start of the first game. It is the managers' responsibility to see that this is done. Teams will have until the completion of half of the scheduled games to adjust the roster.
1. Teams must have a minimum of 8 players (4 men & 4 women) to start and finish a game.  
**Exception: See section IX - A.**
  2. A maximum of 10 (5 men & 5 women) may play the field. Teams may have an unlimited number of kickers but at no time are members of the same sex allowed to kick back to back. **If an injury situation arises and the team is left with less than 10 players then a member of the opposite sex must sit out to maintain the male female ratio.** If the team has over 10 players and an injury occurs then a member of the opposite sex must also sit out to maintain the male female ratio. Injured players are not eligible to return for the remainder of the game.
  3. The kicking order must alternate male/female or female/male.
  4. If you have additional players not in the starting line-up, an unlimited substitution rule will apply but it must always be man for man and woman for woman.
  5. A player who signs a roster with a team is the property of said team for that season or until the team disbands or releases the player.
  6. All players become free agents at the end of the playing season.
  7. The team manager **MUST** come to the Sports Office and release team members. Managers cannot release players over the phone. To release a player, manager must come to the office in person.
  8. Eligible participants must be at least 16 years old prior to the first game.

V. PLAYER CONDUCT

- A. The City Kickball leagues are designed solely for the recreational values derived by the players, managers, coaches and spectators from the sport of kickball. Players will conduct themselves at all times according to the rules of the game.
- B. Any person(s) ejected from the game shall leave the facility and/or Park immediately. Failure to do so will warrant a forfeiture of the game by the official. The coach or manager shall be responsible for actions by his/her players and spectators and for informing them of all rules. Badgering or taunting of opponents, officials or spectators is prohibited.
- C. Unsportsmanlike conduct: A player who is ejected from the game for unsportsmanlike conduct will be penalized as follows:
1. The first ejection, must miss remainder of the game and leave the park grounds immediately. Player who is ejected may not stay in dugout, bleacher or parking lot area. Exception: If the misconduct ejection occurs after the game is completed, the player will be suspended for the next scheduled game.

2. The second ejection, automatic two game suspension. \*\*So stated to mean the next (2) two scheduled league games.
  3. The third ejection, automatically disqualifies the player from further competition for a minimum of one year from the time of the incident.
- D. Striking an official before, during or after a game will result in a minimum of (2) two year's exclusion from any Parks and Recreation Department sponsored programs (first offense). Second offense will result in indefinite exclusion from Parks and Recreation programs.
  - E. Any player or representative of a team that verbally or physically harasses an official or opposing team players before, during, or after a game will receive a minimum of (1) one year probation and players team same degree of penalty.
  - F. Any player or players who strike another player (including a player who strikes back after being struck) will be penalized as follows:
    1. First offense: Ejection from game and two game suspension, also players and player's team a minimum of one-year probation.
    2. Second offense: Minimum of 1 year suspension of player(s) involved and team will forfeit the remaining games for the season.
  - G. Game officials have the authority to recommend longer suspensions should player or team actions warrant doing so.
  - H. A player has a right to appeal the decision to the game official. The Sports Supervisor will in turn review the case.
  - I. The Parks and Recreation Department reserves the right to disqualify any player, coach or team who does not follow the rules of the league.

VI. **\*\*LEAGUE AWARDS:** Team t-shirts will be awarded to the league champion in each division. League champions will be determined by win / loss records. If two teams have the same record at the end of the season, the tie will be broken in the following manner:

- A. Head-to-head meetings.
- B. If teams split head-to-head meetings, the total runs scored by the teams in both meetings will be computed. The team with the greater number of runs scored will receive the higher place finish.
- C. If the teams are still tied, the fewest runs given up against the team you are tied with will decide the higher place finish.
- D. If there is still a tie, the placement will be decided by a coin toss at the league office. Should three (3) or more teams be tied for a place finish, the tie will be broken by computing the win/ loss record in head-to-head competition with the other tied teams. Should the win/loss records show that the teams are still tied, then the methods mentioned above (B, C or D) will be used to break the tie(s).

VII. **UNIFORMS AND TEAM REGULATIONS:**

- A. All players who play in a game **MUST** have a shirt or jersey, recommended same color, but not mandatory.
- B. If a cap is worn, it must be baseball style cap or visor. Bandanas are legal headgear, but must be worn around head. No other style is permitted during a game including plastic baseball caps.
- C. Tennis shoes or rubber cleated softball shoes must be worn; no metal spikes by any player will be allowed.
- D. All exposed jewelry must be removed. If a player fails to do so, the player is ejected from game. Exception; medical alert bracelets and necklaces.
- E. Each team will be required to keep the official score book while kicking. The scorebook will change dugouts every ½ inning. Any team or player of the team that knowingly manipulates the score, kicking orders, etc., will be the cause of that team being banned from the league for the remainder of the playing season. Scorekeepers must be in the team's dugout during the game.
- F. Any player drinking beer or alcoholic beverages while participating in a City sponsored league game or tournament will result in the game being forfeited immediately by the officials. Players cannot have alcoholic beverages at the diamond and cannot go to the parking area to drink between innings or anytime during a game. **NO EXCEPTIONS!**

- G. According to City codes, alcoholic beverages are not allowed in City Parks. Cereal malt beverages (3.2 beer) can be consumed in park areas such as shelter houses, but not on or around ball diamond areas, or in public parking lots. Cereal malt beverages are not allowed within the Holcom Sports Complex and Clinton Lake Softball Complex. No glass bottles of any kind will be allowed.

#### VIII. POSTPONEMENTS:

- A. Rainout Information: Please remember there are several numbers to contact for information, so please assign a team member who has access to a phone to act as team coordinator. **Information is available on our web site at [www.lprd.org](http://www.lprd.org) under Adult Sports Current Playing Conditions** or by calling 832-7999 mailbox #1123. Field condition information may be sent by email to individuals requesting this service. Field condition information is not available until after 4:30 P.M. during the week and 11:00 A.M. on weekends. Officials have been instructed to make field condition decisions if inclement weather occurs after 4:30 P.M. Officials will then contact the Sports Office and notify as soon as possible and our office will make information available on recorded messages.
- B. The reschedule information is made available by calling 832-7999 mailbox #1124 after 1:00 the next day following any cancellation and on Monday for weekend games. This information will remain on the recording for 48 hours after which it can be obtained by logging on to our web site at [www.lprd.org/adultsports/reschedule.shtml](http://www.lprd.org/adultsports/reschedule.shtml) or by checking the bulletin board in the Community Building Gym at 115 West 11<sup>th</sup> Street. The Sports Office will make every attempt to keep rescheduled games on the same nights of the week that the various leagues and divisions normally play. However, the number of teams involved and the space available dictates to us our ability to do so. Therefore, rescheduled games may fall on any night of the week. Rescheduled games will be not rearranged or rescheduled to meet an individuals particular need. Teams that cannot make scheduled game time will be required to forfeit the game(s).
- C. Forfeited games that are rained out will NOT be rescheduled.

#### IX. STARTING TIME AND FORFEITURES:

- A. Game Times: - 6:15 PM, 7:15 PM, 8:15 PM and 9:15 PM, Monday through Friday. Sunday games begin at 1:00 PM through 4:00 PM. Game time is starting time. \* However, if one team does not have 8 players or an equal male to female ratio, a 10-minute grace period can be given at the discretion of the other team's manager; with the understanding that the 55 minute game clock has started. If both teams have fewer than 8 players or an unequal male to female ratio, both teams will have up to 10 minutes to field their teams. If after the 10 minute grace period one or both teams do not have 8 players or the proper male to female ratio the game will be forfeited. **Exception: Teams not ready to play at game time, or after a 10-minute grace period if granted, may play with fewer than 8 players or the improper ratio if both managers agree. This will constitute an official game and is not subject to appeal based on the number or mix of players. Managers will be required to sign the official score sheet prior to the start of the game acknowledging this agreement.**
- B. Officials will use their watch or timepiece as the games official timing device.
- C. If a player is injured during a game with no substitutes, a team can continue without assessing any automatic outs. The player who left the game will be scratched off the kicking order.
- D. If a team forfeits a scheduled game they may be subject to a forfeiture fee. If the team notified the sports office at least 48 hours in advance no fee will be assessed. If less than 48 hours notice is given they will be subject to a \$10 fee. Fees must be paid in person at the Community Building, 115 W. 11<sup>th</sup> prior to the teams next scheduled game. If payment is not received prior to the teams next scheduled game the game official will be notified and the team will not be allowed to play until the fee is paid. A subsequent \$10 forfeiture fee will be assessed to each game that the team is not allowed to play.

#### X. LENGTH OF GAME:

- A. Official starting time will be designated by the game official. Starting time is to be placed on the scorebook by the official. Please do not waste time getting organized, your time is game time.
- B. League Games – A game shall consist of seven (7) innings or a (55) minute time limit and no new inning shall start after time limit. Games may end in a tie. Five (5) innings, or 4 ½ if home team is

ahead shall constitute an official game. If game is postponed before it becomes official, game will be rescheduled and will start over.

**\*2008**

- C. **Maximum Run Rule – A game shall be called if a team is ahead by 20 or more runs at any time after the end of three (3) innings or 2 ½ if home team is ahead, 15 or more runs at any time after the end of four (4) innings or 3 ½ if home team is ahead and 10 or more runs at any time after the end of five (5) innings or 4 ½ if the home team is ahead. Rule also in effect for Coed leagues.**

XI. PROTESTS

A. Legal Protest

1. The only legal protest is one that involves an interpretation of playing rules or a team's use of an ineligible player to participate in a game who is not on the team roster.
2. A protest based on an official's judgment is not valid and officials shall not accept protests of this nature, nor shall the Sports Office.

B. Process of Protesting

1. The protesting manager shall immediately notify the officials that he or she is protesting. This must be done before the next pitch is made to the kicker. **(EXCEPTION: The team manager must notify the official before completion of game when protesting player eligibility.)**
2. To protest, the manager of the protesting team must contact the Sports Office (115 West 11<sup>th</sup> Street) within forty-eight (48) hours of the protested incident. Accompanied with the protest must be a \$25.00 security fee. If the protest is upheld, the security fee will be returned and the game replayed from the point of protest. If the protest is not upheld, the fee will be forfeited to league funds. (A team must have been represented at the league rules meeting in order to protest a game).  
EXCEPTION: Team using an ineligible player will automatically forfeit the game in which the ineligible player participated.

\*NEW RULE 2008

**Bolding denotes changes**

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